ePayMe Limited
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Payslip Explanation

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- **Process Date**
  The date your net pay is put into your bank – PAY DAY!
- **Basic Pay + DPSB**
  Salary at minimum wage plus discretionary bonus
- **Holiday Pay**
  The amount issued within your salary payment if you have opted out of the scheme or requested any retained funds.
- **Deductions**
  Tax, National Insurance and your pension contributions (when applicable)
- **This Period**
  Shows taxable figures from this payslip.
- **Tax Code**
  Your Tax code, which is provided by HMRC via RTI.
- **Year To Date**
  Shows figures from this financial year.
- **Net Pay**
  End figure that is paid into your account on pay day.

ePayMe Limited — Tax Period: 1 - Week Ending: 04.04.2021

Comments

Employee Ref.	Employee Name	Process Date	National Insurance Number
EP00000	Test Test	09.04.2021	AB123456A

Payments	Units	Rate	Amount
Basic Pay	30.00	8.91	267.30
Holiday Pay	1.00	109.07	109.07
DPSB	1.00	492.23	492.23

Deductions	Amount
Tax	125.20
National Insurance	82.15

Test Test
Test House
Test Road
Test
Testington
TE1 1ST

This Period	
Total Gross Pay	868.60
Gross For Tax	868.60
Earnings For NI	868.60
Total Deductions	207.35
Ees NI	82.15
Tax Code	1257L
Payment Method	BACS

Year To Date	
Gross Pay TD	868.60
Gross For Tax TD	868.60
Tax Paid TD	125.20
NI Earnings TD	868.60
Ees NI TD	82.15

Net Pay	**661.25**

We hope that this document was useful, however if you have any further queries then feel free to contact us and we will be happy to help.
Email: info@epayme.co.uk Tel: 01252 863700

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Payslip Explanation

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This shows a detailed breakdown of the deductions from your payment

- **Process Date**
  The date your net pay is put into your bank – PAY DAY!
- **Company Receipts:** This shows the hours/days/half-days you have worked and the agency rate of pay we have received
- **Company costs:** This shows the margin (company overhead), employers National Insurance contribution, holiday pay, apprenticeship levy, employers pension (when applicable) and the total of your deductions for this period
- **Receipts less costs:** This shows your total taxable income.
- **Holiday Pay Entitlement:** This will show what you have accrued if you remain in the scheme and also the balance you have had issued upon request to have the funds released.

Reconciliation Statement

Employee No	Employee Name	Process Date	National Insurance Number
EP00000	Test Test	09.04.2021	AB123456A

Company Receipts:

	Units	Rate	(£)	
Days (Standard Pay)	5.00	200.00	1000.00	
Hours (Standard Pay)				
Half Day (Standard Pay)				
Days (Standard Pay)				
Total			**1000.00**	**(A)**

Less: Company Costs:

	(£)	
Company Overhead	30.00 *	
Expenses	0.00	
Employer's NIC	96.40	
Holiday provision	0.00	
A LEVY	5.00	
Total	**131.40**	**(B)**

Receipts less Costs:	**868.60**	**(A) - (B)**
Add: Holiday pay taken this period	**0.00**	
Gross For Tax	**868.60**	

Holiday Pay Entitlement	(£)
Brought Forward	0.00
Accrued this period	0.00
Taken this period	0.00
Carried Forward	0.00

* Included in our standard margins (Company Overhead) are the following services: 1 processing of holiday pay per month, 3 different options for the receipt of your payslips, statutory processing, 1 AdvanceMe request per month, 1 expedited payment per month and insurances. Please note if you are on a reduced margin from our standard margin (£30 weekly, £60 fortnightly and £90 monthly) a margin will apply to other payments and services outside of normal payroll processing and insurances will be displayed separately on your payslip. Should you wish to upgrade, please speak with our Customer Service Department on 01252 863700 or admin@epayme.co.uk.